

North Dakota Library Association Executive Board Meeting  
9 am Wednesday September 26, 2007  
Jamestown Civic Center Club Room - Jamestown ND

The meeting was called to order by President Beth Postema at 9:05 am.

President Postema asked that we include with our introductions attainment of our goals mentioned at the December meeting or what we listened to this morning on our way to the meeting.

There was nothing to add to the order of the Agenda.

Shelby Harken moved to approve the minutes of March 9, 2007 as corrected; Kathy Berg seconded. Motion carried. The correction: p. 6 strike lobbying and end sentence after "state librarian not present".

Shelby Harken moved to approve the Electronic minutes of March 9-July 3, 2007; Kathy Berg seconded. Motion carried.

Shelby Harken moved to approve the Electronic minutes of July 11-September 12, 2007; Kathy Berg seconded. Motion carried.

Mike Safratowich pointed out an error in the treasurer's report that will be corrected on the next quarterly report (3<sup>rd</sup> quarter); this report will contain a footnote noting this correction. The report is informational at this time no action taken

President Postema related items of correspondence she has received that also pertain to the disseminating of information which will be handled under New Business [Use of mailing lists listservs Kathy T and Laurie - outside organizations asking for mailing list (ALA, etc) - advertising programs through mailing list] Beth passed around these items pertaining to the dissemination of information.

A thank you note was received from Laurie McHenry thanking NDLA for sponsoring her 2006 Ghost Ranch Leadership Institute experience.

Shelby Harken announced that John Chrastka, ALA Membership Services, will attend our conference; he phoned her on Monday with this information.

Old Business:

Conference planning: Donna noted a change to the "Susan Stevens Crummel, Janet Stevens & Sneed Collard awards presentation" which will be made by school children. This has been moved from 2:15 pm on Thursday to 1:30 pm. Transportation costs are higher this year. Anyone without a contract for a speaker can talk to Donna about gifts, honorariums, etc. The agendas for the General Sessions will be handed out at the General Sessions. Maps of the layout of the Civic Center will be at the registration desk. They are

not included in the registration booklet. Dinner tonight is on your own and no one is aware of transportation to the opening reception at the Buffalo Museum. There are no other schedule changes at this time.

#### New Business:

Executive Board confirmation of awards: Jeanne Narum stated that the Major Benefactor has to be voted on by the Board and as of September 20, 2006 (Motion 2) the Librarian of the Year Award must also be voted on by the Board. There were two nominations and Jeanne Narum moved that we award Marlene Anderson the Librarian of the Year Award; Sally Dockter seconded. Motion carried. Jeanne Narum moved that we award the Major Benefactor of the Year Award to Dr. James Carlson in recognition of his work and contributions to the Fargo Public Library. The library is being named in honor of him for the one million dollar gift he bequeathed to them 2 years ago. Rachel White seconded. Motion carried. Beth Postema, Donna James, and Doris Ott will present the award to Dr. Carlson November 16 in Fargo. He was unable to be present at our conference.

There was some discussion on the deadline dates for these two awards; it was suggested that these dates be reviewed in conjunction with the language change regarding board confirmation. Kirsten Baesler will prepare this for the Post-Conference Board meeting. The suggested deadline dates are May 31.

Along with the elections results Christine stated that the Academic & Special Libraries Section needs to appoint a Chair-Elect; Public Library Section needs to appoint a Chair-Elect and Secretary; SLAYS needs to appoint a Chair-Elect and Secretary. These appointees will be announced at the Second General Sessions as provisionally elected pending board approval at the Post-Conference Board Meeting.

#### Finance committee:

Bonnie asked if there any reason the Budget forms and final budget should not be posted on the website. There was some discussion on whether we should have the annual and interim or just the current budget.

Rather than approving mileage, lodging and meals adjustments every time the state rate changes the finance committee would like to be allowed to make an automatic adjustment of for such to match the state rate whenever the state rate changes. Jeanne so moved and Joan Bares seconded. Motion carried.

With regard to carpooling, the finance committee would like to know who is involved and what sections they represent so that the expenses can be divided accordingly. Even though the check may be cut to one individual, for record keeping this is a strong recommendation from the finance committee. Kirsten Baesler will add this language change to the policy handbook prior to the Post-Conference meeting.

Kirsten Baesler would like to see the finance committee review when lodging and travel expenses are reimbursed for the executive board members. This will be reviewed and recommended changes presented at the December board meeting.

There was discussion regarding the 2007 donation line item designation. Sally Dockter had suggested Greensburg, KS but withdrew this suggestion and substituted Northwood, ND. Sally Dockter moved that the donation line of \$500 in the 2007 budget be donated to the Northwood School and Public Library for the purchase of library materials. Jeanne Narum seconded. Motion carried. Marilyn Johnson suggested that we announce this at the General Session and have a donation box during the conference for additional donations. There was a consensus.

Jeanne Narum asked that we strike the “tie breaker vote for Excellence in Youth programming award” from the agenda as the SLAYS policies indicate this is an award made by SLAYS.

SLAYS is requesting that the ALA-AASL membership dues of \$55 be included in their section budget; the affiliate would pay their own membership to ALA, but the AASL dues would be paid for by SLAYS. To be an affiliate 10% of the SLAYS members must belong to ALA. There are 80 members.

There was an announcement of a continuing education class coming up November 17 followed by discussion of pre-conference or during conference continuing education sessions at NDLA. President Postema suggested this course be pursued with Phyllis Bratton, Chair-Elect.

President Postema encouraged discussion on the use of mailing lists and listservs, outside organizations asking for our mailing list (ALA, etc), and advertising programs, coursework and conferences through the mailing list. President Postema appointed a committee of three to study and make a recommendation at the December board meeting regarding such. The appointees are: Kathy Thomas, Theresa Norton, and Joan Bares.

Short break – 10:55-11:13 am

Shelby Harken spoke on the ALA National Security Letters resolution. ALA is asking the state organizations to endorse the resolution that ALA passed. Shelby Harken read the “resolution on the use and abuse of National Security Letters on the need for legislative reforms to assure the right to read free of government surveillance” which can be found on the ALA web site at:

<http://www.ala.org/Template.cfm?Section=ifresolutions&Template=/ContentManagement/ContentDisplay.cfm&ContentID=161325>

Paulette Nelson stated that the Intellectual Freedom Committee has also endorsed this. Shelby Harken moved and Jeanne Narum seconded that NDLA endorse the ALA National Security Letters resolution. Motion carried.

Sally Dockter asked why North Dakota does not have a something like the Wyoming Book Festival. Discussion brought forth the information that the Humanities Councils or the Center for the Book is often the sponsors of these state sponsored efforts. Sally Dockter will do some research on this and send a report to the board.

Sally Dockter mentioned that at ALA she picked up a flier about the Big Read; there is a grant that any group with a connection to a library can apply for to be a part of this project.

Sally Dockter stated that other states, i.e. Nebraska, uses LSTA funds to take a bus load of members to regional or national conferences. She wondered if NDLA could sponsor a bus for the 2009 Annual Conference in Chicago. There was discussion of other funding sources to do such.

Reports:

President Postema added that the Grand Dakota Inn in Dickinson cannot book rooms or enter a contract more than 50 weeks in advance so this will be up to the next President to sign. There was discussion on future conferences and a projected schedule. A committee of Donna James, Kathy Thomas and Kirsten Baesler will look into this.

Sally Dockter asked that we not meet by email again; a conference phone call would be more productive in lieu of a meeting. Perhaps March would be a good month to try this, but not during a legislative year.

President-elect Donna James - nothing to add

Past-president Jeanne Narum – We have 30 exhibitors including sections from this organization! She is very pleased with the facility.

Secretary Laurie McHenry - look at the motions links from the NDLA web page

Treasurer Mike Safratowich – nothing to add

ALA Councilor – Shelby Harken mentioned her tour of Byron Dorgan's office and the letter he wrote to her afterwards. She submitted the letter for the NDLA archives.

MPLA Representative Sally Dockter stated Bev Clouse was accepted to attend as an alternate. So we have 3 attending from NDLA. Sally asked if we wanted to assist Beverly in her expenses as we sponsored 4 people last year up to \$1000. Joan Bares moved that we extend the offer of support up to \$1000 for Beverly Clouse. Sally Dockter seconded. All three must apply for the grant money (Jaugstetter). Motion carried.

Academic and Special Libraries Section nothing to add

Government Documents Roundtable nothing to add

Health Sciences Information Section nothing to add

Technical Services Roundtable nothing to add

Constitution Bylaws and Policies Committee Kirsten Baesler said that all the handbooks state you are elected for 1 term; she cannot find anything to prohibit sections or roundtables from doing 2 year terms. Historical discussion – it used to be that way, but people didn't want to commit to two years.

Finance Committee nothing to add

Intellectual Freedom Committee nothing to add

Membership Committee nothing to add

Professional Development Committee nothing to add

Public Relations Committee nothing to add

The Good Stuff Editorial Committee nothing to add

Executive Secretary nothing to add

Archivist/ Historian Christine Kujawa mentioned anyone who has information give it to Rachel White.

State Librarian nothing to add

Web Editor nothing to add

Next meeting Friday September 8, 2007 4:30ish

The meeting adjourned at 12:09 pm.

Respectfully submitted,

Laurie McHenry, Secretary

Approval to append minutes as follows:

Append the minutes to include the quasi electronic business of approving the resolution:

President Postema moved and Shelby Harken seconded a motion to approve the following resolution: Motion carried.

WHEREAS, the meetings and events of the 2007 NDLA Annual Conference were organized by Donna James, conference chair, local arrangements committee and other Jamestown area librarians and friends, and

WHEREAS, the facilities and staff of the Jamestown Civic Center and Jamestown area hotels contributed to the success of the conference,

NOW THEREFORE BE IT RESOLVED: that the North Dakota Library Association expresses its appreciation and extends its thanks to the conference chair members of the local arrangements committee, conference facilities staff, speakers, program presenters, and exhibitors for the 2007 Annual NDLA Conference, "Laughing with Librarians".